

Student Agreement (valid from 1.1.2023)

This Agreement concerns Kajaani University of Applied Sciences (hereinafter “KAMK”) tuition fees and scholarships and specifies the rights and obligations of the student and the terms under which the student may receive a scholarship for his/her studies at the Programme.

Programme

(From now on “Programme” will refer to this specifically):

This student agreement applies to the following KAMK degree programmes:

Bachelor’s Degree in International Business, scope 210 cr
Bachelor’s Degree in Esports Business, scope 210 cr
Bachelor’s Degree in Tourism, scope 210 cr
Bachelor’s Degree in Sports and Leisure Management, scope 210 cr
Master’s Degree in International Business Management, scope 90 cr
Master’s Degree in Global Business Management, scope 90 cr
Master’s Degree in Game Business Management, scope 90 cr
Master of Engineering Degree in Game Business Management, scope 60 cr

The Student and KAMK are also referred to as “Parties” in this Agreement.

The KAMK Student and Admission Services acts as the first point of contact in matters relating to the tuition fee and scholarship.

Article 1 KAMK rights and obligations

KAMK provides education in accordance with the respective national regulations and its internal rules and regulations.

KAMK organizes degree studies and study guidance in such a way that a full-time and part-time student can complete the studies in a period which is equivalent to their extent.

Subject to the Student successfully fulfilling the requirements of the Programme, completing the Programme and complying with this Agreement, the Student is awarded the related academic degree.

Article 2 Student’s rights and obligations

The Student’s rights, obligations and responsibilities are determined according to the legislation of Finland and the regulations of KAMK. If this Agreement differs from the above-mentioned legislation and regulations, the legislation of Finland and regulations of KAMK shall primarily apply.

This means that the Student is required to:

- Accept the study place offered within given deadline.
- Pay the tuition fee as provided in article 3 of this Agreement. Failing to pay the tuition fee will terminate the right to study and to graduate
- Register attendance for the academic year within the deadlines set by KAMK
- Study according to degree's principles and comply with the established attendance rules.
- Pursue studies according to the Programme curriculum and the established schedules and rules.
- Abide by the regulations and statutes of KAMK.
- Follow all aspects of academic ethics. Any violation of the principles, particularly cheating and plagiarism, is considered misbehavior and will be processed according to the regulations and policies of KAMK.
- Diligently and to the best of his or her ability apply him or herself to the successful completion of the Programme.
- Non-EU/non-EEA student, eligible for at tuition fee must apply for a Finnish residence permit within 14 days of the notice of admission.
- Be aware and agree that he/ she has a valid residence permit to study in Finland. All matters related to immigration are governed and decided by the Finnish Immigration Service. The Student is aware that KAMK does not have any control over the immigration matters.
- Possess the compulsory insurance for non-EU/non-EEA students (as stipulated by the Finnish Immigration Services) if the requirement applies to him or her.
- Keep the University informed of her or his address of residence and other contact information during the Programme.
- Pay mandatory student health care fee to KELA

The above list is not an exhaustive list on the responsibilities of the Student. The Student agrees to notify the KAMK immediately, in writing, of any changes in circumstances, which may affect his or her ability to abide by the obligations of this Agreement.

Article 3 Tuition Fee and payments

Students enrolled to KAMK that are nationals of non-EU/ and non-EEA countries and studying in English-taught Bachelor's and Master's degree programmes, are due to be pay the annual tuition fee in KAMK online shop to be decided yearly by the KAMK. They are required to pay the tuition fee for the academic term in one instalment by the given deadline announced by KAMK. After the commencement of the first academic year, the Student is not entitled to any refunds on Fees.

If the Student's status changes such that he or she is no longer required to pay the fee, the student must notify of this change of status, submitting an account of the matter with any necessary enclosed documents (residence permit) to the KAMK Student Services by 30 April (for students paying the tuition fee in May) or alternatively 31 October (for students paying the tuition fee in November).

If the Student's residence permit application is pending (and there is no valid residence permit) he or she is required to pay the tuition fee.



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If a student who is obliged to pay tuition fees fails to pay the tuition fee by the deadline without registering as non-attending, he or she may reapply for the right to study. A fee of EUR 50 shall be charged for the processing of applications for regrating the right to study.

Procedures related to the duration of the right to study and to the right of absence also apply to students obliged to pay tuition fees. Students may register as non-attending, in which case they are not obliged to pay the tuition fee. The rules concerning registration as non-attending for the first academic year also apply to students obliged to pay tuition fees.

The payment obligation concerns all the academic terms during which a student is registered as attending. Students who are obliged to pay tuition fees must pay the tuition fee to KAMK also during student exchange and practical training periods.

Article 4 Scholarship

The table below shows the amount of tuition fee and scholarships for each degree program.

First year scholarship

An Early Bird -scholarship is available for applicants from Joint- and Separate application round who accept the study place and pay their tuition fee within two weeks (14 days) from the notice of admission.

Scholarship after the first year

Scholarship after the first year applies only to the tuition-fee paying Bachelor degree students and are allocated by application only. It will only be possible to receive the scholarship for the standard study period of 3,5 academic years in the Bachelor degrees.

A scholarship based on the study progress

The scholarship system rewards Bachelor degree students for good progress in the studies. The students will be able to apply for a scholarship that provides a discount to the tuition fee from their second year onward, provided that they accomplish a minimum of 55 credits per academic year on Bachelor level. The studies affecting the following year's scholarship must be completed within the previous academic year (between 1.8. – 31.7.). Accredited credits from previous education will not be considered as part of the completed studies.

A scholarship based on Finnish language skills

The Bachelor's Degree students can apply for a scholarship based on a Finnish language level test completed during the academic year. The accepted test is the National certificate of language proficiency (YKI), intermediate level or higher. In case the student has passed the test earlier, he/she must pass a higher level to be eligible for the scholarship.

The scholarship is directly used to reduce the tuition fee. The student can only receive the scholarship based on Finnish language once during his/her studies.

The students apply for the scholarship in May yearly. The scholarship will be reduced from the following year's tuition fee.



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Article 5 Tuition Fee Refund

Bachelor's Degrees

It is possible to refund the tuition fee payment in case the residence permit application is declined. The refund is made only within the same academic year when the student is selected to study. In case the applicant has withdrawn the residence permit application, or any way interrupted the residence permit process and forced Immigration Service (MIGRI) to abort the application process, he/she is not able to apply for the tuition fee refund.

The applicant must be able to prove that he/she has applied for the residence permit as soon as possible after receiving the admission notice and paying the tuition fee as instructed. The residence permit needs to be applied within 14 days from notification of admission.

In case of negative residence permit decision, the refund can be made based on written application by applicant and the requests are processed case by case. The application must include the negative decision from the Immigration Service MIGRI. Administration fee is deducted from the refund. If the applicant does not submit the negative residence permit decision within the two semesters, the tuition fee is no longer returned.

Bachelor students who are forced to start their studies in distance learning mode due to residence permit delays out of their control and wish to withdraw after receiving a negative decision within their first semester, 50% of the tuition fee may be refunded if they choose not to continue their studies in distance learning mode for their second semester. The negative decision from MIGRI and the notice of resignation must be submitted to KAMK by the end of their first semester.

The paid fee will not be returned if the student resigns from his/her studies during the academic year. The tuition fee will not be refunded in case the studies have been offered online/in distance learning mode.

Administration fee of 250 euros is deducted from the refund.

Master's Degrees

No refund from the paid tuition at all.

Article 6 Duration and Termination of the Agreement

This Agreement covers the targeted completion time. The scope of a UAS Bachelor's degree at KAMK is 210 or 240 credits and the scope of studies leading to a UAS Master's degree is 60 or 90 credits, in accordance with the Annex to the Government Decree on Universities of Applied Sciences (1129/2014) and the educational provisions of KAMK.

The Agreement will be terminated if the student announces that s/he will give up his/her study right. In such case the Student is obliged to inform KAMK Student Services. The Agreement is also terminated, if the Student has misrepresented his/her past and/or his/her present circumstances.



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Article 7 Limitation of Liability

If circumstances change outside the reasonable control of KAMK (staff illness, lack of funding, government restrictions and changes in Ministry regulations), KAMK reserves the right to change or cancel the Programme partly or in its entirety at any time without liability, even after the Student has registered at KAMK.

KAMK is not liable for and does not warrant, that the Programme is suitable for a specific occupation / job / position / purpose.

Article 8 Disputes

This Agreement and the relationship between the Parties, shall be governed by and interpreted in accordance with the laws of Finland, excluding the choice of law rules and principles. In case of dispute or difference between the Parties arising out or in connection with this Agreement, the Parties shall first endeavor to settle it amicably.

Article 9 Agreement's entry into force

This agreement shall enter into force after the Student has accepted the study place and approved this agreement by reading it during the application phase.